

The Mayor and Council met for their regular meeting.

Those Present:	Greg Thompson	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Nathan Purvis	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	Jimmy Richardson	Council Member
	Ron Rabun	Interim City Administrator
	Debbie Kirk	City Clerk
	Russell Preston	City Attorney
	Paul Rosenthal	City Attorney

Staff Present: Danny Smith, Jeremiah Still, Keith Glass, Logan Propes, Rodney Middlebrooks, Brian Thompson, Patrick Kelley

Visitors: Sharon Swanepoel, Brittney Fitzpatrick, Patrick Graham, David Clemons, Beverly Harrison, Chris Bailey, Patrice Broughton, Sadie Krawczyk, Bill Owens, R.V. Watts, Lynn Carrell, Anne Smith, Kathy Glass, Randy Garrett, Debbie Garrett, Mary Wright, Mary Knotts, Trudy Wall, Nina Lee, Casey Glass, Margie Briscoe, Joy Bishop, Betty Jones, Tara Clark, Melissa Queen, Donna McMullen, Dale Carter, Brenda Sneed, Eva Smith, Gary Thomas, Sue Green, Eric Westbrook, Whitney Westbrook, Chloe Westbrook, Nancy Hicks, Eddie Manders, Betsy Manders, Kati Haggard, Tracy Hanson, Jessica Hanson, Peyton Hanson, Jerrod Robertson, Amanda Lawson, Christina Brogan, Kolton Brogan, Diane Maxwell, Chris Maxwell, Jo Guthrie, Melanie Jackson, Shelby Hawkins, Toni Adams, Connie Davis, Courtney Glass, Kayla Whitley, Paula Wilson, Kristin McClung, James Sanders, Hal Breedlove, Chris Barry, Ashley Barry, Brian Krawczyk, Katy Bradley, Jeff Smith, Angel Smith, Clay McCullough, Henry Forrest, Marques Sawyer, Linda Garrett, Norman Garrett Jr., Terry Sosebee, Pat Kamienski

I. CALL TO ORDER – GREG THOMPSON

1. Invocation

Mayor Thompson gave the invocation.

2. Roll Call

Mayor Thompson noted that all Council Members were present. There was a quorum.

3. Approval of Agenda

To approve the agenda as presented.

*Motion by Richardson, seconded by Malcom.
Passed Unanimously*

4. Approval of Consent Agenda

- a. June 7, 2016 Council Minutes
- b. June 7, 2016 Executive Session Minutes
- c. June 15, 2016 Airport Commission Minutes
- d. June 21, 2016 Planning Commission Minutes
- e. June 28, 2016 Historic Preservation Commission Minutes

To approve the consent agenda as presented.

*Motion by Little, seconded by Adcock.
Passed Unanimously*

II. PUBLIC FORUM**1. Public Comments**

Mr. Mitch Alligood, of 322 West Highland Avenue, requested continued support of Public Safety Director Keith Glass. He stated that he has known Chief Glass for over 20 years and taught all three of his daughters. He commended the Chief for changing the Police Department into a model of service and efficiency during his tenure. The City's Police Department is a State Certified Agency; these credentials require a level of oversight and transparency that other departments should strive to attain. Mr. Alligood stated that all the officers wear body cameras to enhance safety and accountability in all their encounters. They have the best equipment available and receive top notch training which exceeds the minimum required by state law. Chief Glass has been chosen as a past leader in several state-wide police organizations, including a term as President of the Georgia Association of Chiefs of Police. Mr. Alligood stated that the Chief loves the City of Monroe; he cares and appreciates every officer that works for him. He stated that we should be recognizing the twenty-three years of service and accomplishments, such as his agency passing and maintaining its state certification this past week.

Ms. Donna McMullen, of 820 Cattle Barn Road, stated that she is a proud citizen of Walton County. She stated that the situation should not have reached this point. She stated that even with everything going on she knows that Chief Glass is for the citizens' best interest. There is a whole building of supporters here for him. Ms. McMullen stated that she is 100% in support of Chief Glass.

2. Public Hearing**a. Rezone – 1207 West Spring Street**

Code Enforcement Officer Patrick Kelley presented the application for rezone of this property from split zoning B-3 / M-1 to overall B-3. Mr. Kelley stated the acreage is 10.844 and the property has 532.80 feet of road frontage on Breedlove Drive and 255.87 feet of road frontage on West Spring Street. The proposed use is for the existing shopping center. The Code Office and Planning Commission recommend the request be approved. He explained the rezone will clean up the zoning map, pursuant to the stated desire of the zoning ordinance to remove historically zoned M-1 zoning from areas that are inappropriate for that zoning classification such as our corridors.

The Mayor declared the meeting open for the purpose of public input.

Mr. Hal Breedlove, the property owner, spoke in favor of the rezone. He explained that all the current uses and planned uses are already allowed within the B-3 Zoning. The rezone is an administrative clean up. It will better comply with the recently re-written and updated zoning ordinances.

There were no other public comments; Mayor Thompson declared that portion of the meeting closed.

To approve the rezone.

*Motion by Richardson, seconded by Adcock.
Passed Unanimously.*

III. NEW BUSINESS**1. July Monthly Department Reports**

The Department heads presented the monthly reports.

No Action.

2. Approval – CHIP Grant Administrative Services

Finance Director Logan Propes stated the application which was written by Grant Specialists of Georgia, Inc. for the Community Home Improvement Program (CHIP) Grant has been awarded to the City. The CHIP Grant is through the Georgia Department of Community Affairs. These funds will be used to rehabilitate low income, owner-occupied homes within the City limits. Mr. Propes requested approval for Grant Specialists of Georgia, Inc. to administer the grant. The

administration services fee of \$6,000.00 will be paid from the total grant fund amount of \$306,000.00.

To approve Grant Specialists of Georgia, Inc. to provide the administrative services for the CHIP Grant.

*Motion by Malcom, seconded by Garrett.
Passed Unanimously.*

3. Approval – Building Inspection Services

Code Enforcement Officer Patrick Kelley discussed the results from the building inspection services bids, stating there were six bids received. He explained that the additional capacity of inspections and plan review will be needed due to a pending influx of development within the City. The extent of the additional development and potential surge is indeterminable so the request is to enlist these services, rather than hire additional staff at this time. This will allow for the additional services needed without the expense of hiring full time staff, until such time as development reaches a point that additional staff would be more economical. These services would be utilized when the workload exceeds the ability of existing staff in order to prevent undue delays. The services would be on an as-needed basis for residential and commercial plan reviews, and building inspections. Mr. Kelley requested to hire Bureau Veritas North America, Inc., for 67% of the fees charged by the City.

Council Member Larry Bradley questioned using the company to do additional inspections on rental properties when they become vacant.

Mr. Kelley answered that the services would only be for new construction, and only when they are needed. He stated the Property Maintenance Inspector position will still need to be filled in September. Mr. Kelley explained that projects will be assigned to the company when needed, and they will go from beginning to end of that project for 67% of the fees collected.

To approve retaining Bureau Veritas North America Inc. to perform plan reviews and building inspection services on an as-needed basis.

*Motion by Purvis, seconded by Adcock.
Passed Unanimously.*

4. Approval – See, Click, Fix App Annual Contract

Finance Director Logan Propes explained the annual renewal contract for the See, Click, Fix app is next month. He stated there had not been as much utilization as was expected over the past two years. He presented the recommendation to terminate the application contract upon its expiration and utilize the Call Center. He suggested adding a dedicated Fix-It hotline in the Call Center as an alternative. The public would call the dedicated hotline for any issues, it could then be entered into Issue Trak immediately. Mr. Propes stated another potential alternative would be using Hiperweb, which is used by the utility departments. It works similarly and is more integrated with our system. This would save \$5,512.00 annually.

Council Member Larry Bradley stated that he is a huge advocate of citizen involvement and strongly recommends continuing the contract. He stated that he believes that part of the low utilization problem is that we need to do a better job promoting it. Word needs to be gotten out to the community on how to use the app. He doesn't feel as though that has been done effectively.

Mr. Brian Thompson stated another option to be the Hiperweb app, which is through ECG. It is similar to the See, Click, Fix app, but would automatically integrate with the current work order system. The app would automatically generate any required work orders.

Council Member Bradley stated that it would be great if it worked in the same way.

Mayor Thompson advised getting more information on the possible options.

Council Member Lee Malcom stated that marketing dollars need to be designated to get the information out better. There needs to be more advertising, possibly have some banners, and billboards. She stated the more it can be advertised, and the more we can encourage the usage the better.

No Action.

5. Approval – 2016 LMIG Project – Michael Etchison Road

Mr. Jeremiah Still explained that Michael Etchison Road is shared by both the City and Walton County. He requested approval to allow Walton County Public Works to pave a mile and a half portion of Michael Etchison Road. He explained that Michael Etchison is on the City's 2016 LMIG Project list. Walton County has offered to provide all of the equipment costs, all of the labor, and all of the hauling fees if the City will agree to pay 50% of the material costs. Mr. Still explained that the City's portion of the cost will be approximately \$112,000.00 which will come from LMIG and SPLOST funding.

Council Member Larry Bradley stated he feels this to be a great idea for the City and County to work together on the project.

To approve the resurfacing costs on Michael Etchison Road.

*Motion by Bradley, seconded by Richardson.
Passed Unanimously.*

6. Approval – Natural Gas Main Replacement

Mr. Rodney Middlebrooks requested approval to hire Harrison & Harrison Contractors to replace 1,600 feet of two inch gas main along Perry Street and Launius Street. He explained there were a number of leaks found in the area during a recent leak survey. The low readings require these mains to be replaced for the pipe to operate safely. The lowest bid came from Harrison & Harrison Contractors for the amount of \$37,350.00 to replace the steel main with plastic. This will be a Capital Improvement Project.

Approval for Harrison & Harrison Contractors to replace the gas main.

*Motion by Little, seconded by Purvis.
Passed Unanimously.*

7. Approval – Water Main Extension

Mr. Rodney Middlebrooks requested to purchase materials and supplies to install 9,504 feet of eight inch water line along Jim Daws Road and Mountain Creek Church Road. This will complete the loop in the system which will improve the reliability and help with pressure issues. He stated the low bid of \$92,194.33 to be from Consolidated Pipe & Supply.

To purchase materials and supplies from Consolidated Pipe & Supply.

*Motion by Little, seconded by Adcock.
Passed Unanimously.*

8. Approval – Hiring Water Personnel

Mr. Rodney Middlebrooks discussed job descriptions for the Leak Detection Technician and Field Service Specialist. He is requesting to hire these two additional employees for the Water Department. He explained that EPD noted the City's water division was understaffed in the sanitary sewer survey which they performed in 2015. Mr. Middlebrooks explained that the new positions are unbudgeted for 2016, therefore, funding would require a budget amendment.

Interim City Administrator Ron Rabun suggested that Council consider the following budget amendment along with the hiring of additional personnel, which would cover the funding for the positions.

To approve hiring a Leak Detection Technician and a Field Service Specialist for the Water Department.

*Motion by Bradley, seconded by Little.
Passed Unanimously.*

9. Approval – Budget Amendment for Water Personnel

Finance Director Logan Propes stated the budget amendment to be in conjunction with hiring the additional water personnel. The funds for the Leak Detection Technician and Field Service Specialist were not in the budget, which will require an amendment. The amount should not exceed \$116,376.00 based on the maximum pay scale. The funds for the amendment will come from water loss savings. The increase in water loss savings is expected to increase water revenues sufficient enough to cover the salaries. At the end of the year, any excess funds will be put in the water budget.

Council Member Nathan Little questioned that as it stands now the water budget is projected to have an excess at the end of the year, and the water loss savings would add to that amount.

Mr. Propes clarified that information to be correct.

To approve the budget amendment for additional water personnel.

*Motion by Adcock, seconded by Malcom.
Passed Unanimously.*

10. Purchase – CAP1000

Mr. Brian Thompson explained the CAP 1000 is the device used to put digital channels onto the cable plant, and allows the signals to be compressed. The existing CAP 1000 is experiencing intermittent input overload, because of increased content. He explained the most cost effective solution will be to install a second CAP 1000 device. This will allow more space on the digital lineup and more expansion capability. Mr. Thompson requested approval of the purchase of the CAP 1000 with licenses from Advanced Media Technologies for the total amount of \$27,800.00.

Council Member Larry Bradley stated that this will make the cable television have less breakups.

Council Member Nathan Little stated that this option will give room for expansion, while eliminating some of the current problems.

To purchase the CAP 1000 with licenses from Advanced Media Technologies, Inc. for \$27,800.00.

*Motion by Little, seconded by Purvis.
Passed Unanimously.*

11. Approval – Broadriver Table of Charges

Mr. Brian Thompson presented the table of charges from Broadriver, the City's wholesale dial tone provider. He explained that Broadriver was recently purchased by APPIA. A new table of charges have been negotiated which will save on each phone line that the City provides.

To approve the Table of Charges for Broadriver.

*Motion by Adcock, seconded by Little.
Passed Unanimously.*

12. 1st Reading – Property Taxes Sec. 90-33 Ordinance Amendment

City Attorney Paul Rosenthal presented the first reading of the ordinance.

13. 1st Reading – Property Taxes Sec. 90-35 Ordinance Amendment

City Attorney Paul Rosenthal presented the first reading of the ordinance.

14. 1st Reading – Property Taxes Sec. 90-36 Ordinance Amendment

City Attorney Paul Rosenthal presented the first reading of the ordinance.

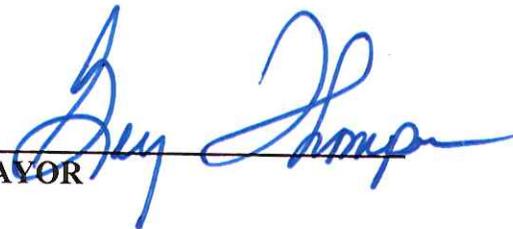
Council Member Larry Bradley expressed his thanks to all the interns in the audience.

IV. ADJOURN TO EXECUTIVE SESSION

*Motion by Malcom, seconded by Adcock.
Passed Unanimously.*

V. ADJOURN

*Motion by Richardson, seconded by Adcock.
Passed Unanimously.*


MAYOR


CITY CLERK

The Mayor and Council met for an Executive Session.

Those Present:

Greg Thompson
Wayne Adcock
Lee Malcom
Myoshia Crawford
Nathan Purvis
Larry Bradley
Norman Garrett
Nathan Little
Jimmy Richardson
Ron Rabun
Debbie Kirk
Russell Preston
Paul Rosenthal

Mayor
Vice-Mayor
Council Member
Interim City Administrator
City Clerk
City Attorney
City Attorney

I. Approval of Agenda

II. Personnel Issue (s)

1. Personnel

Personnel matters were discussed, including attorney-client discussions.

III. Adjourn to Regular Session

*Motion by Malcom, seconded by Adcock.
Passed Unanimously.*


MAYOR


CITY CLERK