



EXTENSION OF PAYMENT AGREEMENT

Date: _____ Acct # : _____ Cycle #: _____

Location Address : _____

The City of Monroe hereby agrees to grant a payment extension to the following customer, _____ . In granting this extension, the Customer hereby agrees that he/she will pay the total amount due on the account including all late fees and miscellaneous charges that may be added to the bill as a result of this extension and any other amounts owed on the account by the time and by the date specified below. If the total amount due on the bill is not paid by the time and date shown below, Customer agrees that service may be discontinued by the City of Monroe without further notice. This extension shall be for a period of no more than seven (7) calendar days. No agreements will be made on the day of cut off.

By signing this Agreement, the customer understands that failure to pay by the agreed terms will mean that no further payment extensions will be made on the account within 12 months of the date of this extension.

Date that Payment must be received: _____ **by 5:30 p.m.**

Total Amount Due by the Time and Date Shown Above : \$ _____

Signature of Customer: _____

Signature of Customer Service Representative: _____

(Updated May 2014)